

APPLICATION TO REGISTER PERMANENTLY WITH A GENERAL MEDICAL PRACTICE



Drs. Boardman, King, Earl and Boyd

1. PERSONAL DETAILS (ALL FIELDS MARKED * ARE MANDATORY AND MUST BE COMPLETED AS FULLY AS POSSIBLE)

Male* Female* Is this your first registration with a GP Practice in the UK?* Yes No Will you be in the area for more than 3 months?* Yes No
 (If 'No', please ask for form GMSTRF001)

Date of Birth* - -

Title*

Surname*

Forenames*

Previous Surname*

email address #

Address*

Postcode*

Telephone #

Mobile #

The following information can be found on your current medical card:

Community Health Index (CHI) Number* NHS Number*

The following information can be found on your birth certificate:

Town of Birth* Country of Birth*

Registered district of birth (Scotland only) Mother's maiden name

the data supplied in these fields will not be input to, or updated in, the Community Health Index (CHI), but will be held on the GP Practice's system

2. HELP US TO TRACE YOUR PREVIOUS GP HEALTH RECORDS BY PROVIDING THE FOLLOWING INFORMATION

Address in UK when you were last registered with a GP*

Name and address of previous GP Practice in UK*

Postcode* Postcode*

If you are from abroad:

Date you first came to live in the UK* - - If previously resident in the UK, date of leaving* - -

Your most recent country of residence

If you have served in the British Armed Forces:

Enlistment date* - -

Are you a Reservist?* Yes No

Leaving date* - -

Is this your first registration with a GP since leaving the Armed Forces?* Yes No

Service Number

If yes, please provide your address before enlisting*

Postcode*

3. VOLUNTARY CONSENT TO ORGAN DONATION

I would like to join the NHS Organ Donor Register as someone whose organs may be used for transplantation after my death. Please tick the boxes that apply. Your consent to organ donation will be shared with NHS Blood and Transplant together with the information you have provided in Section 1 including your name, gender, date of birth address and CHI number. For more information on being an organ donor or privacy, please ask for the leaflet on joining the NHS Organ Donor Register or visit www.organdonation.nhs.uk.

Any of my organs and tissue Or my

Kidneys Eyes Heart Lungs Liver Pancreas Small bowel Tissue

Patient signature _____ Date - -

4. HOW WE USE YOUR INFORMATION

The information you have provided will be used by the GP Practice to carry out its various functions and services including scheduling appointments, ordering tests, hospital referrals and sending correspondence.

Your information, including your name, gender, date of birth and address, will be passed to NHS National Services Scotland where it will be held on the Community Health Index (CHI). This information is used to register you with the GP Practice, transfer your medical records between GP practices in the UK, make payments to GP Practices for medical services provided, and to process and issue medical cards, medical exemption certificates and entitlement cards.

NHS National Services Scotland shares information about you within NHSScotland to assist in the provision and improvement of NHS services and the health of the public. When we do this, we make sure that the information which identifies you as a person and your health information are separated or anonymised. Health condition and treatment information which could identify you will not be used for research purposes by the NHS unless you have consented to this.

For more information on how NHS National Services Scotland uses your personal information visit www.nhsnss.org. If you have any queries or concerns about how your personal information is used by the NHS please ask for the leaflet 'Confidentiality – it's your right', visit the Health Rights Information Scotland website at www.hris.org.uk or ask your GP surgery.

NHS National Services Scotland is the common name of the Common Services Agency for the Scottish Health Service.

5. PATIENT DECLARATION

I declare that the information I have given on this form is correct and complete. I understand that, if it is not, appropriate action may be taken.

To enable NHS National Services Scotland to confirm my eligibility to lawfully register with a GP and for the purposes of prevention, detection, and investigation of crime, relevant information from this form will be disclosed to the NHS Business Services Authority, NHS National Services Scotland, the Home Office, Identity and Passport Service, HM Revenue and Customs, the General Register Office and Local Authorities.

Patient/Patient's representative signature _____ Date - -

Representative's name (if applicable)

Relationship to patient (if applicable)

6. FOR PRACTICE USE

GP reference number - GP name

Practice code - Mileage (No.) Road Water Footpath

Identification seen - do not take or retain photocopies

Please initial each relevant box (it is recommended that at least one form of identification is seen to positively identify the applicant)

Birth Cert. Student ID Card Driving Licence Passport or HC2 Cert. Home Office App Reg Card Other/None - specify Receptionist initials

I accept this patient onto the practice list and declare that, to the best of my knowledge, this information is correct. I acknowledge that the details may be authenticated from appropriate records, and that payments generated from this patient registration will be subject to Payment Verification.

Authorised Practice signature _____ Date - -

7. OFFICIAL USE ONLY

Input by

Checked by

Date - -

Practice Stamp



Drs. Boardman, King, Earl and Boyd

Order Repeat Prescriptions

Book GP Appointments Online

These services are now available, hosted by Emis Patient Access, a secure system for you logging in to book routine appointments and order medications which are on repeat prescription. This means you can make these requests even outwith normal opening hours, from your PC or smartphone. If you wish to register for these services then please complete the form below and an email will be sent to you with the instructions. Alternatively, you can register on our website at:

<http://clarkstonmedicalcentre.co.uk/bkeb-registration>

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I wish to register for On Line Services;

My Name is..... D.O.B.....

My Email Address.....

Please list below other members of the household whom you wish to register, including a separate email address for any person at least 16 years old.

Name	D.O.B.	Email
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New Patient Questionnaire

Please give details of any current illnesses or previous major illness, and any operations:

Please give details of current medication (attaching a repeat prescription slip from your previous practice would be ideal):

Any medication allergies?

Do you smoke?

Yes No

Do you drink alcohol?

Yes No If yes, how many units per week? _____

Can you please let us know your

Height _____ Weight _____

Please let us know if there is any other information you feel we should know, e.g. if you are or have a carer, if you are registered blind/visually impaired, or any disabilities/other issues you may have getting access to services:

Finally, should you wish to, please let us know your ethnicity:

Dr M S Morrice
Dr C Masson
Dr J Geddes

Tel. 0141 451 0620

CLARKSTON MEDICAL @ EHCC

**DRUMBY CRESENT
CLARKSTON
GLASGOW G76 7HN
Fax 0141 638 8628**

Dr A Boardman
Dr M King
Dr R Earl
Dr J Boyd
Tel. 0141 451 0610

Patients Rights & Responsibilities Policy

Zero Tolerance

Every patient has the right to be treated as an individual and with dignity and respect. You should not be unlawfully discriminated against for any reason.

We do have a zero tolerance regarding intimidation/aggressive/threatening behaviour towards ANY health centre staff or other patients, their carers and family members.

Any patient who behaves in this way will be contacted and informed to find another GP.

Late & Non Attendance of Appointments

Every patient has the right to be able to book appointments to see the GP and Nurses as appropriate and needed.

You should turn up on time, or if you are unable to make it or are running late then you must let us know in advance.

Persistent non attenders will be issued with a warning letter and then informed to find another GP if this continues. Late attenders may be asked to make another appointment.

Urgent Appointments

Every Patient has the right to be seen urgently if your condition necessitates this.

Please use appropriately.

Repeat Medication

Every patient who requires medication has the right to be issued with a prescription within a reasonable timescale.

The practice can only ensure you have the appropriate medication if they are ordered in time.

Apart from in exceptional circumstances we require 48 Hours to process your request, which you must adhere to.

Up to Date Contact Details

We are only able to contact you and provide the correct care if we have your up to date contact details.

Please ensure any name, address, telephone and email changes are advised ASAP.

Clarkston Medical

Patient Agreement

- I have read and accept the above statements and policy.

Patient Name _____

Date of Birth_____

Patient Signiture_____

Date_____